

WIGGINTON PARISH COUNCIL

The Old School, Mill Lane, Wigginton, York YO32 2PU
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15th October 2026

The next Ordinary Meeting of Wigginton Parish Council will be held on **Wednesday 21st October 2026 from 19:00** at the Old School. Members of Wigginton Parish Council are summoned to attend this meeting.

Members of the press and public are invited to join this meeting. Those present will, if they wish, be given an opportunity to speak regarding an item on the agenda during the Open Forum.



Marie Harrison (Clerk)

Agenda

26/075 Chairman's welcome.

26/076 Apologies

1. To receive apologies for absence given in advance of the meeting.
2. To consider the approval of reasons given for absence.

26/077 To receive any declarations of interest and any request for dispensations.

26/078 To resolve to adjourn the meeting to hold the Open Forum to include:

1. To receive the September 2026 report from North Yorkshire Police.
2. To receive a report from the Ward Councillors.
3. To receive residents' questions.

26/079 To approve the minutes of the Ordinary Meeting held on 16 September 2026.

26/080 To receive information and decide necessary action on village matters to include:

1. To receive a report from the Environment Committee meeting held 21st October 2026 and decide any necessary actions
2. To receive a recommendation concerning hedge cutting from the Environment Committee ahead of preparation of the new tender for 2026-2029
3. To decide on a site charge for use of the car park at The Old School
4. To receive a report regarding recent tree work in the churchyard
5. To consider a resident request to erect signs near open space on Walmer Carr and Lancar close relating to resident's parking
6. To note the invitation to the Remembrance services in Wigginton
7. To consider the purchase of Christmas Trees for The Old School and Wigginton Primary School
8. To approve the risk assessment for Carols by the Tree 2026

26/081 Planning

1. To consider a response to the following planning applications: -

- a) 26/01452/ADV- Wigginton Village Stores, 64 The Village- Display of 1no. post and illuminated hanging sign

2. To note details of planning applications decided by the City of York Council and decide any necessary action: -

- b) 26/00986/FUL - West Lea, Sutton Road - Two and single storey rear extension, detached annex building to rear, replacement windows and application of render to rear elevation – approved.
- c) 26/01438/FUL - Beech House Back Lane - Front extension to existing garage – approved.

3. To consider other and ongoing planning matters and decide any necessary action: -

26/082 Financial Matters and Governance

1. To receive and note the Parish Council's Financial reports to 30th September 2026.

Bank balances as of 30th September 2026

HSBC current account - £538.10

Business Money Manager - £58,600.47

Skipton Building Society - £49,483.22

2. To note the following receipts:

HSBC. Business Money Manager. Interest	£	25.81
From old school for clerk salary and oncosts – October	£	365.15
Second half of the precept and grant payment from City of York	£	37,200.00
Lloyd's shares dividend payment	£	1.83
WSPFA rent receipt	£	275.00

3. To ratify the following bank transfers:

Business Money Manager to Business Current Account	September	£	4500.00
Business current account to Business Money Manager	September	£	37000.00
Business Money Manager to Business Current Account	October	£	10000.00

4. To confirm the payment of the following invoices:

MAH Gardening. Grass cutting August 2026	£	1,728.00
PKF Littlejohn LLP – external audit fee	£	504.00
Citizen's advice July – September 2026 fee	£	812.88

5. To ratify payment of the following invoices:

Eyelid Productions - website management	£	100.00
YLCA Talking tables training day	£	105.00

6. To approve the following invoices for payment:

Royal British Legion - Remembrance wreaths for services	£	46.00
Tree works in the churchyard – YTS Ltd	£	1728.00
September grass cutting MAH maintenance	£	1728.00
YLCA Charity trustees course for clerk	£	28.20
T E Coates – installation of picnic table	£	520.80
T and T.A Park – hedge cutting October	£	3964.80

7. To note the following payments previously authorised:

Staff salary and oncosts October		
Clerk Homeworking allowance October	£	26.00
British Telecom. Broadband and telephone October	£	57.54
Giffgaff. Monthly plan October	£	6.00
Microsoft 365 Microsoft 365 Business Standard October	£	12.10

26/083 To consider and appoint substitute members to the Finance and Staffing Committee and the Environment Committee in accordance with Standing Order 4(d)(v).

26/084 To consider correspondence received and decide action where necessary to include: -

1. Emails from YLCA: -

- a. Updates, Law and Governance Bulletins and Training Bulletins.
- b. White Rose Bulletins for September

2. Correspondence from City of York Council: -

- c. Scoping review of the Local Plan with feedback by 8th November

3. Correspondence from other organisations: -

- d. Email received from Local Government Boundary Review for England with details of the York Ward Boundary Review - Final Recommendations
- e. Menfulness – email received with date and time for the bench unveiling -1pm Friday 23rd October.

f. NALC – to inform council of a rise in fees for 2026/27 by 8.8p per elector

26/085 To receive reports from Wigginton Parish Council Committees and outside bodies, and to decide on any necessary action: -

1. Churchfield Open Space Committee
2. Environment Committee
3. Haxby and Wigginton Youth & Community Association
4. Haxby & Wigginton Joint Cemetery Committee
5. Wigginton Sports and Playing Fields Association Committee
6. Old School Management Committee
7. Finance and Staffing Committee
8. Yorkshire Local Council's Association branch meeting

26/086 To receive councillors' requests for items to be placed on the agenda for the next Ordinary Meeting.

26/087 To confirm that the next meeting of Wigginton Parish Council will be held on Thursday 19 November 2026 from 19:00 at the Old School.